

City of Danbury
Regular Council Meeting
Minutes
Thursday, August 18, 2022

Call To Order: Mayor Sue Powell called meeting to order at 6:30 p.m.

Council Present: Keith Woods, Rocky Hicks, and Kylie Kroschel

Council Absent: Gordon Hatthorn and Jon Williams running late.

Staff Present:

Erin Nolan –City Secretary Chief Randy Rhyne and Kristina Watson Utility Supervisor.

Pledge

Prayer: Rocky Hicks

Public Comment

None

Ceremonial Presentation:

1) Presentation of gesture of appreciation. (Cynthia Sharp)

Cynthia Sharp presented Melinda Strong with a clock for appreciation of her being Mayor.

Melinda Strong said, she thoroughly enjoyed her term as mayor and it was very rewarding.

Sue Powell said, thank you Melinda for your 4 years of time. We appreciate it.

Mayor Update

September 14, 2022 Erin will be out of the office at a PIA training.

Kubota tractor with bat wing is out of commission. I sent email to the county to mow the ditches that need to be mowed.

Thank you to everyone who helped and participated in the community event. We were able to hand out 100 backpacks and the leftover backpacks went to the school.

Council and Staff Comments:

None

Jon Williams entered meeting at 6:37 p.m.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from 7/1/2022-7/31/2022)
2. Consideration of July Financial Statements
3. Consideration of July Police Report/Maintenance Log
4. Consideration of July Municipal Court Report
5. Consideration of July Community Center Report
6. Consideration of July Park Report
7. Consideration of July Time Report
8. Consideration of July Utility Report
9. Consideration of City Council Minutes (7/21/22, 7/26/22, 8/4/22,8/9/22)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

Kylie Kroschel motioned and seconded by Jon Williams to approve the Consent Agenda with the change on Tuesday July 26, 2022 minutes the name Mike Glassman to Mike Lassman.
PASSES

General Business:

1. Discussion and Consideration of the Civic Club to host the Red, White and Blue Festival Friday March 3rd,2023, Saturday March 4th, 2023 and Sunday March 5th,2023. (Janelle Williams)

Janelle Williams: coming to ask permission for Civic Club to host the Red, White and Blue Festival

Jon Williams: anything on the calendar?

Sue Powell: these dates are the ones set aside for the event then released if they do not have the festival.

Motion by Kylie Kroschel and seconded by Keith Woods to allow the Civic Club to host the Red, White and Blue Festival Friday March 3rd, 2023, Saturday March 4th, 2023 and Sunday March 5th, 2023.

PASSES

2. Discussion and Consideration of the Civic Club placing a memorial bench in Skrabanek Park. (Janelle Williams)

Discussion of a map that shows the park and where they are going to place the bench.

TABLED to 9/1/2022 meeting.

3. Discussion of Project Request “Road Construction” for Interlocal with Brazoria County for FY 2023. (Sue Powell)

Kylie Kroschel would like to have a list of the 2022 Roads that were listed.

TABLED 9/1/2022 meeting.

4. Discussion and Consideration of Interlocal Agreement with Brazoria County for assistance in street and alley construction, improvement, maintenance, and/or repair within the city. (Sue Powell)

Kylie Kroschel would like to see section 1.5 wording changed from as required to as requested.

Jon Williams we have been using them for years, don’t wanna rock the boat now.

Kylie Kroschel not wanting to rock the boat but we need to protect the city.

Kylie Kroschel, Kristina do you have enough equipment to provide all safety signs and safety equipment for the county?

Kristina Watson replies no.

Melinda Strong as my 4 years as mayor they called ahead of time when they needed us to provide help.

Melinda Strong it is the same contract they send to every city so they are not gonna make a change just for Danbury.

Sue Powell will send suggested changes to them.

Motion by Kylie Kroschel and seconded by Rocky Hicks to accept the interlocal agreement with Brazoria County for assistance in street and alley construction, improvement, maintenance, and/or repair within the city with or without the suggested changes to section 1.5.

PASSES

5. Discussion and Consideration of quotes for the Community Center floors. (Sue Powell)

Brenda Milligan quote.

Jon Williams asked about the square footage of the community center.

No one knew the answer.

Keith Woods suggested next time to give Brenda Milligan a form to fill out with the information that council is wanting.

Brenda Milligan when do you want done.

Keith Woods could you start Monday next week?

Brenda Milligan yes.

Motion by Keith Woods and seconded by Kylie Kroschel to accept Brenda Milligan's quote of \$2,500.00 for the community center floors with a due to due from General Fund to the Community Center fund.

PASSES with 3-yes and 1-No

6. Discussion and Consideration of Ordinance 22-10 to amend Ordinance 19-19 Community Center Rules. (Sue Powell)

Sue Powell we need to add the sentence no outside cooking equipment in the building.

Motion by Rocky Hicks and Seconded by Keith Woods of Ordinance 22-10 to amend Ordinance 19-19 Community Center rules.

PASSES

7. Discussion and Consideration of LED Street Light Installation Agreement. (Rocky Hicks)

Rocky Hicks talked to representative about the charges. Those charges are affiliated with individuals who call and request to have the lights put in.

Jon Williams so this will charge our citizens?

Rocky Hicks no, the fee is charged to the city NOT the citizens.

Kylie Kroschel this charge is also incremental over 35 years not all at once.

Jon Williams so then the information on the Danbury Kudos page is incorrect that says it will charge the citizens. .

Rocky Hicks yes the charge goes to the city.

Keith Woods are they gonna get rid of the old lights ?

Kylie Kroschel yes, they will dispose of the old lights because of the mercury in them.

Melinda Strong will this affect the city's electric contract when trying to shop around for the cheapest rate?

Rocky Hicks no, Center Point owns the lines. We will pay a fee to centerpoint no matter which electric company we choose.

Motion By Rocky Hicks and seconded by Keith Woods to go into LED street light agreement.

PASSES

8. Discussion and consideration of BBG Inspection Pricing Fees. (Sue Powell)

Ask BBG if they can give us a list of inspections that can be grouped together.

Melinda Strong check out city of Richwood website they use BBG for their permit fees as well.

TABLED until 9/1/2022

9. Discussion and Consideration of performance appraisals for all City employees. (Sue Powell)

Rocky Hicks remove human resource department.

Jon Williams and Kylie Kroschel Would like to add in the policy reviews will be conducted at 90 days, 6 months, 1 year and then annually.

Rocky Hicks would like to get with Kristina and Chief and make sure that these questions will work for them.

TABLED until 9/1/2022

10. Update from the Chief of Police. (Randy Rhyne)

First, does council have any questions for me.

Jon Williams have you hired anyone?

Chief well, I had a conversation with a gentleman from League City tonight. He is wanting full time. I will begin his background check tomorrow.

School the first day was little clustered as they allowed parents to park and walk them in the building.

Kudos to Constable Howe and his 6 deputies for coming to help Danbury.

The school lights are working on and off. Getting with City of Angleton, they have a program that we can use.

2 lights in front of the elementary school are not working and they are 16 feet off the ground. He has someone coming over to help him.

Galveston did send over their ordinance regarding carts, side by sides and ATV. He will begin working on one for the City to bring to council.

11. Discussion of ARPA Funds. (Sue Powell)

The GRIT system went from \$275 thousand to \$900 thousand.

Suggest redirection of funds to focus on the ground storage to get it refurbished and back online.

We need to use the funds by 12/31/2024

Will have to get a scope of work for ground storage. Cassandra will do this if this is the way we would like to redirect the funds.

Kristina Watson we get to pick contractor from a list that Grants Works provides to the City.

Motion by Rocky Hicks and seconded by Kylie Kroschel to redirect ARPA funds from Headworks Improvements to the ground storage.

PASSES

12. Discussion of offer for purchase received for Ball Field Parking Lot. (Sue Powell)

Received letter in the mail about someone wanting to purchase the ball field parking lot. I just wanted to make you aware that it came in the mail.

NO ACTION

13. Discussion and consideration of Interlocal Agreement IS17-0008 regarding the handicap parking area at the ball fields. (Sue Powell).

Sue Powell this was an interlocal agreement never completed in 2017 due to Harvey and they are willing to fulfill.

Melinda Strong stated that wasn't true that she had to stop the agreement because it was going to be \$64 thousand dollars and that was when the city had all its money stolen.

Sue Powell I was told that it was due to Harvey and that the cost was \$6,684 in 2017 and the new current cost would be \$7,720.00.

Melinda Strong they don't have any plans, where are your plans?

Sue Powell they have plans from 2017.

Melinda Strong the project has to be registered with the state. She looked on the website that Olson & Olson gave her and she did not find it.

Bridgette Begle will look into registering it with the state.

Keith Woods speaking to Bridgette Begle if she will let them know if needs to be registered with the state and funds that it will require to do that.

Bridgette Begle will look into it and let the City know what they need to do.

Motion by Kylie Kroschel and seconded by Jon Williams to move forward with the new pricing of \$7,720 of the interlocal agreement IS17-0008 regarding the handicap parking area at the ball fields.

Discussion of where the funds to pay for the interlocal would could from.

Sue Suggested to table it until 9/1/2022 where they could look for the funds to be used to pay for it.

Motion by Kylie Kroschel and seconded by Jon Williams to table the new pricing of \$7,720 of the interlocal agreement IS17-0008 regarding the handicap parking area at the ball fields until the next meeting to allow time to decided where the funds to pay for the project would come from.

PASSES

Adjourn/Dismiss:

Sue Powell adjourned the meeting at 8:03 p.m.



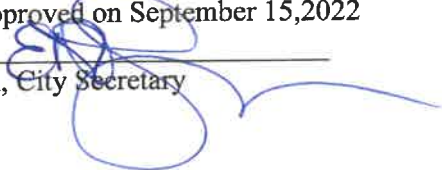
Mayor Suzanne Powell







Minutes approved on September 15,2022

ATTEST: 
Erin Nolan, City Secretary